

Hawaii Campus  
School of Business

**2. UNIVERSITY MISSION STATEMENT**

Wayland Baptist University exists to educate students in an academically challenging, learning-focused and distinctively Christian environment for professional success, lifelong learning, and service to God and humankind.

**3. COURSE NUMBER & NAME:**

**COSC 2311.HI01**, Computer Applications

**4. TERM:**

Fall I 2024 12 Aug 2024 to 05 Oct 2024

**5. INSTRUCTOR :**

Gary Teed

**6. CONTACT INFORMATION:**

Office phone: 808-352-3231

WBU Email:

**11. REQUIRED TEXTBOOK AND RESOURCE MATERIAL:**

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30 Aug Excel

Spreadsheet Basics

5.1-5.5  
Lab as Assigned in class  
Quiz #2

6 Sep